

CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Special Board Meeting

Wednesday, December 9, 2015

5:00 p.m. Closed / 6:00 p.m. Open

Chico Unified District Office, Large Conference Room

1163 East 7th Street, Chico, CA 95928

AGENDA

1. CALL TO ORDER

- 1.1. Public comment on closed session item

2. CLOSED SESSION

2.1. Update on Labor Negotiations

Employee Organizations:

CUTA

CSEA, Chapter #110

Representatives:

Kelly Staley, Superintendent

Kevin Bultema, Asst. Superintendent

Joanne Parsley, Asst. Superintendent

Jim Hanlon, Asst. Superintendent

2.2. Conference with Real Property

Negotiators

Per Government Code §54956.8

APN #006-220-008-000, Price and Terms of
Payment

Per Government Code §54956.8

APN #005-570-014-000, Price and Terms of
Payment

Agency's Negotiator: Kevin Bultema

**2.3. Conference with Legal Counsel – Existing
Litigation**

Per Subdivision (a) of Government

Code §54956.9

Case #161637

Case #CRF-15-514477

Case #504952

**2.4. Conference with Legal Counsel –
Anticipated Litigation**

Per Subdivision (b) of Government

Code §54956.9 (one case)

If Closed Session is not completed before 6:00 p.m., it will resume immediately following the workshop.

3. RECONVENE TO REGULAR SESSION

3.1. Call to Order

3.2. Report Action Taken in Closed Session

4. CONSENT CALENDAR

4.1. BUSINESS SERVICES

4.1.1. Consider Approval of Circulation of Request for Qualifications (RFQ) for Architectural Services

4.1.2. Consider Approval of Notice of Completion for Bidwell Modernization Increment 2

4.1.3. Consider Approval of Notice of Completion Cable Infrastructure Phase 2 at Marsh Jr. High School

5. DISCUSSION/ACTION CALENDAR

5.1. BUSINESS SERVICES

- 5.1.1. Discussion/Action:** Preauthorization for Design Consultant for Athletic Field Improvements at Chico High School and Pleasant Valley High School (Julia Kistle)

6. INFORMATION/DISCUSSION

6.1. BOARD

- 6.1.1. Information:** Board members will discuss workshop topics from recent CSBA Annual Education Conference.

7. ADJOURNMENT

Elizabeth Griffin, President
Board of Education
Chico Unified School District

Posted:12/04/15
:kh

AGENDA ITEM: Circulation of Request for Qualifications (RFQ) for Architectural Services

Prepared by: Julia Kistle, Director of Facilities & Construction

☒ Consent

Board Date December 9, 2015

☐ Information Only

☐ Discussion/Action

Background Information

The District would like to issue a Request for Qualifications for Architectural Services to establish a pool of qualified architectural firms for upcoming Phase 3 Facilities Master Plan projects.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

No impact on the General Fund.

Recommendation

It is requested that the Board of Education grant authorization to the Facilities Department to circulate a Request for Qualifications (RFQ) for Architectural Services for Facilities Master Plan Phase 3 projects.

AGENDA ITEM: Notice of Completion for Bidwell Modernization Increment 2

Prepared by: Julia Kistle, Director Facilities & Construction

☒ Consent

Board Date December 9, 2015

☐ Information Only

☐ Discussion/Action

Background Information

On May 6, 2015 the Bidwell Modernization Increment 2 started. The project was successfully completed on November 27, 2015.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

The projects identified will be funded with Measure E. All available State reimbursement will be pursued.

The proposed projects qualify as projects defined in the voter approved Measure E ballot language.

Additional Information

The filing of a Notice of Completion (NOC) begins a thirty-five day lien period during which unpaid subcontractors, suppliers and other vendors can file a mechanics lien.

Recommendation

It is requested that the Board of Education authorize the Superintendent or Designee to approve and execute the Notice of Completion for Bidwell Modernization Increment 2.

WHEN RECORDED MAIL TO:

Kelly Staley
Superintendent
Chico Unified School District
1163 East Seventh Street
Chico, California 95928-5999

SPACE ABOVE THIS LINE IS FOR RECORDER'S USE

DSA FILE NO. # 4-H2
DSA APPL NO. 02-113979
PROJECT NO. 61424-97

NOTICE OF COMPLETION

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.
2. The FULL NAME of the OWNER is **CHICO UNIFIED SCHOOL DISTRICT.**
3. The FULL ADDRESS of the OWNER is **1163 EAST SEVENTH STREET, CHICO, CALIFORNIA, 95928-5999.**
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is : **IN FEE**
5. A work of improvement on the property hereinafter described was COMPLETED on **November 27, 2015** and accepted by the Chico Unified School District on **December 9, 2015.**
6. The work of improvement completed is described as follows: **FURNISHING OF ALL LABOR, MATERIALS AND SERVICES FOR Modernization Increment 2 at Bidwell Jr. High FOR THE CHICO UNIFIED SCHOOL DISTRICT, CHICO, BUTTE COUNTY, CALIFORNIA.**
7. The NAME OF THE ORIGINAL CONTRACTOR for such work of improvement is
United Building Contractors, Incorporated, 275 Fairchild Avenue #106, Chico, CA 95973
8. The street address of said property is:
Bidwell Jr. High School, 2376 North Avenue, Chico, CA 95926
9. The property on which said improvement was completed in the **CITY OF CHICO, COUNTY OF BUTTE, STATE OF CALIFORNIA**, and described as follows:

ASSESSORS PARCEL NUMBER: 015-300-002-000

Date: _____ Signature of Owner or agent of owner _____
Julia M. Kistle
Director, Facilities & Construction
Chico Unified School District

Verification for NON-INDIVIDUAL OWNER: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Business Manager of the aforesaid interest in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place

Julia M. Kistle
Director, Facilities & Construction
Chico Unified School District

AGENDA ITEM: Notice of Completion Cable Infrastructure Phase 2 at Marsh Jr. High School

Prepared by: **Julia Kistle, Director Facilities & Construction**

☒ Consent

Board Date December 9, 2015

☐ Information Only

☐ Discussion/Action

Background Information

On June 7, 2015, work began on the cabling infrastructure at Marsh Jr. High School. The project was completed on December 9, 2015.

The filing of a Notice of Completion (NOC) begins a thirty-five day lien period during which unpaid subcontractors, suppliers and other vendors can file a mechanics lien.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

This project was funded with Measure E funds.

The proposed project qualifies as a project defined in the voter approved Measure E ballot language.

Recommendation

It is requested that the Board of Education authorize the Superintendent or Designee to approve and execute the Notice of Completion for the Cabling Infrastructure Phase 2 at Marsh Jr. High School.

WHEN RECORDED MAIL TO:

Kelly Staley
Superintendent
Chico Unified School District
1163 East Seventh Street
Chico, California 95928-5999

SPACE ABOVE THIS LINE IS FOR RECORDER'S USE

DSA FILE NO. # n/a
DSA APPL NO. n/a
PROJECT NO. Phase 2-Marsh Jr.

NOTICE OF COMPLETION

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.
2. The FULL NAME of the OWNER is **CHICO UNIFIED SCHOOL DISTRICT.**
3. The FULL ADDRESS of the OWNER is **1163 EAST SEVENTH STREET, CHICO, CALIFORNIA, 95928-5999.**
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: **IN FEE**
5. A work of improvement on the property hereinafter described was COMPLETED on **December 4, 2015** and accepted by the Chico Unified School District on **December 9, 2015.**
6. The work of improvement completed is described as follows: **FURNISHING OF ALL LABOR, MATERIALS AND SERVICES FOR Cabling Infrastructure at Marsh Jr. High FOR THE CHICO UNIFIED SCHOOL DISTRICT, CHICO, BUTTE COUNTY, CALIFORNIA.**
7. The NAME OF THE ORIGINAL CONTRACTOR for such work of improvement is
KS Telecom, Inc., PO Box 330, Penryn, CA 95663
8. The street address of said property is:
Marsh Jr. High 2253 Humboldt Rd, Chico, CA 95928
9. The property on which said improvement was completed in the **CITY OF CHICO, COUNTY OF BUTTE, STATE OF CALIFORNIA**, and described as follows:

ASSESSORS PARCEL NUMBER: 002-180-090-000

Date: _____ Signature of Owner or agent of owner _____
Julia M. Kistle
Director, Facilities & Construction
Chico Unified School District

Verification for NON-INDIVIDUAL OWNER: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Business Manager of the aforesaid interest in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place

Julia M. Kistle
Director, Facilities & Construction
Chico Unified School District

AGENDA ITEM: Preauthorization for Design Consultant for Athletic Field Improvements
at Chico High School & Pleasant Valley High School

Prepared by: Julia Kistle, Director Facilities & Construction

☐ Consent

Board Date December 9, 2015

☐ Information Only

☒ Discussion/Action

Background Information

On October 17, 2015, the Board of Education authorized allocation of \$2 million discretionary "one-time" dollars towards athletic field improvements at both comprehensive high schools.

It is necessary to procure the services of a design firm with specialized expertise for these projects. The design consultant will be tasked with developing technical and product specifications and access compliance documents for the sport field renovation construction as well as underground utilities for future use.

It is desired that these projects be completed and the improvements enjoyed prior to the start of the fall semester. In order to expedite the design services, we request preauthorization to enter into an agreement for design services with the design firm selected by the committee. A Committee has been developed to select a single design consultant to perform design services for these projects. The committee is comprised of both high school Principals (Mark Beebe & John Shephard), Athletic Directors (Chip Carton & Pam Jackson) and the District's Facilities Director (Julie Kistle). Selection will be based on qualifications, experience, availability and best value.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

The projects identified will be funded with discretionary "one-time" dollars.

Recommendation

It is recommended that the Board of Education preauthorize the Superintendent or designee to enter into an agreement in an amount not to exceed \$50,000 with the selected design firm to produce design documents for procurement of the services required for these improvements.